# MINUTES OF THE HERITAGE PRESERVATION COMMISSION

CITY OF SAINT PAUL, MINNESOTA

Lower Level – Room 41, City Hall/Court House, 15 West Kellogg Boulevard **January 13, 2011** 

**Present:** Robert Ferguson, Jennifer Haskamp, Matt Hill, Renee Hutter, Pat Igo, Rich Laffin, John Manning, Matt Mazanec, David Riehle, Mark Thomas, Steve Trimble, Diane Trout-Oertel

**Absent:** Richard Dana (excused), Lee Meyer (not excused) **Staff Present:** Amy Spong, Christine Boulware, Becky Willging

# **BUSINESS MEETING**

CALL TO ORDER: 5:05 PM by John Manning (Chair)

- Approval of the Agenda The agenda was approved as presented and the commissioner introduced themselves.
- II. Conflicts of Interest None were stated.
- **III. Approval of the meeting minutes** The minutes were approved as presented. (Ferguson, Igo)
  - A. October 7, 2010 Business Meeting/Public Hearing
  - B. October 21, 2010 Public Hearing
  - C. November 4, 2010 Business Meeting
  - D. November 18, 2010 Public Hearing
  - E. December 2, 2010 Business Meeting
  - F. December 16, 2010 Public Hearing

#### IV. Chair's Announcements

### V. Staff Announcements

**A.** December Design Review Statistics (see attached)

# VI. Discussion

A. Downtown Façade Improvement Program - Make recommendation to City Council regarding applications for façade improvements. (Spong, 266-6714) Withdrawn

# VII. Annual Meeting

**A.** Election of officers for 2011 (Nomination Committee: Thomas, Igo, Ferguson) The committee nominated Commissioner Manning to continue to serve as Chair, Commissioner Mazanec to continue to serve as Secretary and Commissioner Laffin to serve as Vice-Chair. Manning and Mazanec accepted the nominations. Laffin had a few questions about the roll of the Vice-Chair and the executive committee and then accepted his nomination. Commissioner Igo shared some parting words. **Igo motioned to accept the nominations and Trout-Oertel seconded the motion.** 

**B.** Draft annual report and permit statistics

Staff presented the 2010 review statistics to the commission and then discussed the 2011 work plan.

# **VIII. Committee Reports**

- **A.** Education Committee (Ferguson, Thomas, Trout-Oertel)
- **B.** Greater Lowertown Master Plan Task Force (Ferguson) There will be a two-day workshop to discuss ideas and options on February 22 and 23.
- C. Saint Paul Historic Survey Partnership Project (Trimble, Manning)

D. Public Safety Building Mitigation – The Penfield (Manning, Igo)
E. 3M Advisory Committee/Workgroups update (Trimble, Mazanec) – The mitigation plan will be made public on January 20.

**IX. Adjourn:** 6:25 P.M.

Submitted by: C. Boulware